

**VIRGINIA MILITARY INSTITUTE**  
Lexington, Virginia 24450

Procurement Services  
Phone 540-464-7323  
Fax 540-464-7669

**CONTRACT RENEWAL NOTICE**

**DATE:** \_\_\_\_\_  
**CONTRACT TITLE:** \_\_\_\_\_  
**CONTRACT NUMBER:** \_\_\_\_\_

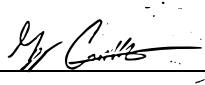
**RENEWAL PERIOD:** \_\_\_\_\_ **REMAINING RENEWALS:** \_\_\_\_\_


**ISSUED BY:** Virginia Military Institute  
Procurement Services  
314 Smith Hall  
Lexington, VA 24450  
**BUYER:** \_\_\_\_\_  
**PHONE:** \_\_\_\_\_  
**FAX:** \_\_\_\_\_  
**EMAIL:** \_\_\_\_\_

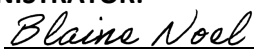
**CONTRACTOR:** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
**CONTACT:** \_\_\_\_\_  
**PHONE:** \_\_\_\_\_  
**FAX:** \_\_\_\_\_  
**EMAIL:** \_\_\_\_\_

**FEI #:** \_\_\_\_\_

In accordance with the original contract, all terms, conditions, pricing and specifications remain intact. Any agreed upon Changes and/or Modifications are attached if applicable and hereby incorporated herein.

**CONTRACTOR:**  
**Signature:**  \_\_\_\_\_  
**Printed Name:** \_\_\_\_\_  
**Date:** 04/13/2026

**BUYER:**  
**Signature:**  \_\_\_\_\_  
**Printed Name:** \_\_\_\_\_  
**Date:** 4/14/2026

**CONTRACT ADMINISTRATOR:**  
**Signature:**  \_\_\_\_\_  
**Printed Name:** \_\_\_\_\_  
**Date:** \_\_\_\_\_

04/03/2026

Castellane Manufacturing Co., Inc.  
1405 Cantillon Blvd  
Mays Landing, NJ 08330  
609 625 3427  
GregJr@ShakoMaster.com

VMI Contract Renewal 2026  
Cadet Dress Caps & Shakos  
V211-24-081

This letter is to inform the Virginia Military Institute that in order to remain in accordance with all original contract terms, conditions, and specifications, our updated pricing must reflect the increase of raw materials. Updated pricing for the products previously produced are shown below. All pricing will be held through the calendar year.

VMI Cadet Shako, Accessories, and Carrying Case **57.90**  
Pom Pom for Cadet Shako **24.25**

Shipping cost is included in pricing. Please let me know if you have any questions or concerns.

Thank you for your understanding.

Gregory Castellane