

VIRGINIA MILITARY INSTITUTE
Lexington, Virginia 24450

Procurement Services
Phone 540-464-7323
Fax 540-464-7669

CONTRACT RENEWAL NOTICE

DATE: _____
CONTRACT TITLE: _____
CONTRACT NUMBER: _____

RENEWAL PERIOD: _____ **REMAINING RENEWALS:** _____

ISSUED BY:	Virginia Military Institute	BUYER:	_____
	Procurement Services	PHONE:	_____
	314 Smith Hall	FAX:	_____
	Lexington, VA 24450	EMAIL:	_____

CONTRACTOR:	_____	CONTACT:	_____
	_____	PHONE:	_____
	_____	FAX:	_____
	_____	EMAIL:	_____

FEI #: _____

In accordance with the original contract, all terms, conditions, pricing and specifications remain intact.
Any agreed upon Changes and/or Modifications are attached if applicable and hereby incorporated herein.

CONTRACTOR:		BUYER:	
Signature:	_____	Signature:	
Printed Name:	_____	Printed Name:	_____
Date:	6 July 2026	Date:	_____