



**REQUEST FOR PROPOSALS  
ADDENDUM 1  
V211-24-087  
HVAC Full-Service Maintenance**

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Submitted and posted by LTC Lynn W. Carmack

17 April 2024

**PRE-PROPOSAL MEETING:**

A mandatory pre-proposal meeting was held at 8:30 AM on 15 April 2024. The sign in sheet for this meeting is attached and identifies companies eligible to respond to the solicitation. A site visit followed the meeting to allow contractors to see some of the existing systems.

**ATTACHMENT:**

Sign In Sheet

END ADDENDUM 1.



RFP # V211-24-087

HVAC Maintenance Services

15 April 2024, Pre-Bid Sign-In Sheet

Printed Name	Company	Phone	Email	Signature
LTC Lynn Carmack	VMI	540-464-7223	<a href="mailto:carmacklw@vmi.edu">carmacklw@vmi.edu</a>	
Shana O'Quinn	VMI	540-464-7372	<a href="mailto:oquinnsp@vmi.edu">oquinnsp@vmi.edu</a>	<i>[Signature]</i>
KERRI CORNETT	ACI	540-632-5594	<a href="mailto:kerni.cornett@acibuilds.com">kerni.cornett@acibuilds.com</a>	<i>[Signature]</i>
Nolan Hamilton	ACI	540-529-7601	<a href="mailto:nolan.hamilton@acibuilds.com">nolan.hamilton@acibuilds.com</a>	<i>[Signature]</i>
Stacey McGhee	ACI	540-312-4614	<a href="mailto:stacey.mcgee@acibuilds.com">stacey.mcgee@acibuilds.com</a>	<i>[Signature]</i>
William Jefferson	JCI	540-240-3290	<a href="mailto:William.Jefferson@JCI.com">William.Jefferson@JCI.com</a>	<i>[Signature]</i>
Charlie Gauldin	Southern Air	434-841-9368	<a href="mailto:Charlie.gauldin@Southern-air.com">Charlie.gauldin@Southern-air.com</a>	<i>[Signature]</i>
<del>BRAD WARWICK</del>	<del>Southern Air</del>	<del>434-383-2391</del>	<del>BRAD WARWICK</del>	<del>[Signature]</del>
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COL TATULSCANTOMLIN	VMI Procurement	540 464 7166	<a href="mailto:tomlinkh@vmi.edu">tomlinkh@vmi.edu</a>	<i>[Signature]</i>
David Sigler	VMI	540-464-7143	<a href="mailto:siglerdg@vmi.edu">siglerdg@vmi.edu</a>	<i>[Signature]</i>
Todd Willey	VMI	540-817-5193	<a href="mailto:willey+j@vmi.edu">willey+j@vmi.edu</a>	<i>[Signature]</i>
Keith Jarvis	VMI	540 464 7886	<a href="mailto:jarvis+k@vmi.edu">jarvis+k@vmi.edu</a>	<i>[Signature]</i>
Eric Schwartz	VMI	540 <sup>318</sup> 8466	<a href="mailto:schwartzca@vmi.edu">schwartzca@vmi.edu</a>	<i>[Signature]</i>