



# VT Renovations Form

On-Demand Form IFB# 337312512

**BIDS ARE DUE NO LATER THAN 2:00PM ON: December 23, 2024**

## A. PROJECT INFORMATION

Project Name:	Hutcheson Hall Suite 320 Renovation	Work Order #:	24-656397
VTR Project Manager:	Jason Paljug	Project Location:	Hutcheson Hall
Project Description:	Suite renovation of Hutcheson Hall 320 and mechanical upgrades		

### Project Contact Information:

VT Renovations  
Attn: Jason Paljug  
Sterrett Facilities Complex  
Blacksburg, VA 24060  
Tel. (540) 581-2991  
Email: jlpaljug@vt.edu

### Submit Bids by email to:

VA Tech Procurement  
Attn: Mary Seyler  
Tel. (540) 231-3813  
Email: mseyler@vt.edu

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## B. PRE-BID & BID DUE DATE

Pre-Bid Meeting Date: December 10, 2024 at 10 AM  
Pre-Bid Location: Onsite at Hutcheson Hall Suite 320  
Pre-Bid is: NOT MANDATORY  
Pre-Bid RFI Due Date: December 13, 2024 at 2 PM  
Bid Due Date: December 23, 2024 at 2 PM

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## C. BID DOCUMENTS

- Project Plans & Specifications Dated: Drawings 9/16/24
- Project Lead/Asbestos Survey Dated: TBD
- VT Design Guidelines: <https://www.facilities.vt.edu/planning-financing/design-and-construction-standards.html>
- Per On-Demand Contract and HECO-7 General Conditions of Construction Dated 4/21/2021 found at [VT General Conditions of the Construction Contract](#)
- Virginia Tech Safety Requirements for Contractors and Subcontractors, current edition in force at time of bid, as found at [www.ehss.vt.edu](http://www.ehss.vt.edu)

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## D. INTENDED PROJECT DURATIONS (VT Renovations to finalize schedule with successful bidder based on material lead times)

Project Start Date: 1/20/25  
Substantial Completion: 90 days from project start date  
Final Completion: 30 days after substantial completion

**E. PROPOSAL**

Submission of a bid proposal by the contractor acknowledges the above schedule dates. All labor, expediting cost, overtime, and/or cost to meet the schedule dates above shall be included in the base bid. The contractor is solely responsible to coordinate all work activities, submittals, RFI's, long lead items, and similar project deliverables to ensure completion of the project per the schedule listed above.

**F. BASE BID**

<b>Base Bid:</b>		(\$ 196,615.00 . )
<b>Pricing Break-Out for Major Trades:</b>	<b>Contractor Name</b>	<b>Value</b>
1. Mechanical/Plumbing		(\$ 65,405.00 . )
2. Electrical		(\$ 27,432.00 . )
3. Finishes		(\$ 18,218.00 . )
4. Other:		(\$ 14,275.00 . )
5. GC:	Building Specialists Inc.	(\$ 41,793.00 . )
6. OH&P:		(\$ 29,492.00 . )

**G. Additive**

**Additive 1:** Two Hundred Eighty Seven Thousand Three Hundred Sixty Eight Dollars (\$ 287,368.00 . )

**H. Unit pricing – Not applicable at this time**

**I. Scope Description and/or attach proposal to submission**

Scope description: Provide all labor, material, equipment and supervision to perform the work as detailed on the drawings provided for Hutcheson Hall

Inclusions or exclusions Includes alternate bid item 001

**J. ACKNOWLEDGEMENTS**

Acknowledgment of Design Drawing Date pricing is based on: Stamped Drawings dated 12/13/24

Acknowledgment is made of the receipt of the following Addenda: Addenda 1 & 2

Acknowledgment is made of the receipt of the Lead and Asbestos Report: Yes

Number of calendar days from Notice to Proceed required to procure material & equipment necessary for mobilization onsite: 30 Days

Number of calendar days from mobilization onsite to substantial completion: 90 Days

**K. SIGNATURE**

Company Name: Building Specialists, Inc.

Contractor Signature: Michael R. Bennett

Printed Name: Michael R. Bennett - Vice President Date: 12/23/24