

VIRGINIA MILITARY INSTITUTE  
Lexington, Virginia 24450

Procurement Services  
Phone 540-464-7323  
Fax 540-464-7669

CONTRACT RENEWAL NOTICE

DATE: 26 April 2024  
CONTRACT TITLE: VMI Yearbook Printing  
CONTRACT NUMBER: V211-19-006

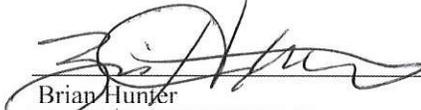
RENEWAL PERIOD: 7/1/2024 - 6/30/2025      REMAINING RENEWALS: Three (3)

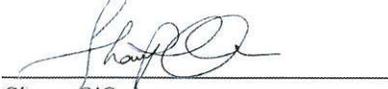
ISSUED BY: Virginia Military Institute  
Procurement Services  
314 Smith Hall  
Lexington, VA 24450  
BUYER: Shana O'Quinn  
PHONE: 540/464-7372  
FAX: 540/464/7769  
EMAIL: oquinns@vmi.edu

CONTRACTOR: Taylor Publishing dba Balfour  
1550 W Mockingbird Lane  
Dallas, TX 75235  
CONTACT: Brian Hunter  
PHONE: 434-242-1773  
FAX:  
EMAIL: brian.hunter@balfour.com

FEI #: 75-1251430

In accordance with the original contract, all terms, conditions, pricing and specifications remain intact. Any agreed upon Changes and/or Modifications are attached if applicable and hereby incorporated herein.

CONTRACTOR:  
Signature:   
Printed Name: Brian Hunter  
Date: 4/26/24

BUYER:  
Signature:   
Printed Name: Shana O'Quinn  
Date: 4/26/2024