

**VIRGINIA MILITARY INSTITUTE**

Lexington, Virginia 24450

PROCUREMENT SERVICES  
Phone 540-464-7323  
Fax 540-464-7669

**COMMONWEALTH OF VIRGINIA**  
**STANDARD CONTRACT**

Contract Number: V211-23-003

This contract entered into this 7<sup>th</sup> day of July, 2022, between HTF Mechanical Services, SSN/FIN: 54-1544551 hereinafter known as the "Contractor" and the Commonwealth of Virginia, Virginia Military Institute, hereinafter known as "VMI" henceforth.

**WITNESSETH** that the Contractor and VMI, in consideration of the mutual covenants, promises and agreements herein contained, agree as follows:

**SCOPE OF CONTRACT:** The Contractor will provide residential boiler heating system maintenance and repair work in the residences at VMI.

**PERIOD OF PERFORMANCE:** One year from the Date of Award through 30 June 2023 with four (4) optional one-year renewals.

**CONTRACT DOCUMENTS:** The contract documents shall consist of:

- (1) This signed form
- (2) The Contractor's Proposal/Bid and any modifications, if applicable.
- (3) The General Terms and Conditions
- (4) Special Terms and Conditions as required

**IN WITNESS WHEREOF**, the parties have caused this Contract to be duly executed intending to be bound thereby.

**CONTRACTOR:**

By: Joel H. Bostic  
For: HTF Mechanical Services  
Title: President  
Joel H. Bostic

**VMI:**

By: Lynn W. Carmack  
MAJ Lynn W. Carmack, CUPO, CPPO, CPSM, VCCO  
For: Virginia Military Institute  
Title: Assistant Director, Procurement Services