



**REQUEST FOR PROPOSAL
ADDENDUM 1
#V211-20-025
VMI Cadet Travel Suits**

Submitted and posted by: MAJ Lynn W. Carmack

21 November 2019

Response to Understanding of Requirements Requests:

- Q. What is the manufacturer's name and style numbers for the jackets and pants VMI currently use?
- A. Boathouse Sports 2659 Athletic-Style Travel Suit Jacket
Boathouse Sports 169E Athletic-Style Travel Suit Pant
- Q. What is the estimated annual purchase quantity for the items requested?
- A. Travel Suit Jacket – 520 each annually (four year average)
Travel Suit Pant – 1225 each annually (four year average)
- Q. And what is the ordering pattern like? Is it one-time order for the year or multiple orders placed throughout a year?
- A. Orders are placed once a year in the early spring with a required delivery date before June. The VMI fiscal year ends on 30 June; therefore, the goods must be delivered, the invoice generated, and the payment processed by mid-June. Supplemental orders may be placed after Matriculation (mid-August) if the inventory reflects a need.
- Q. Is on-site fitting or measurement required for this project?
- A. No

MAJ Lynn W. Carmack
Assistant Director of Procurement Services
540-464-7223
carmacklw@vmi.edu

END ADDENDUM 1.