

Virginia Military Institute
Lexington, Virginia 24450-0304

REQUEST FOR QUALIFICATIONS

RFP# V211-19-074-04

Issue Date: 13 October 2021

Title: On-Demand Construction, Renovation and Repair Services
SET-ASIDE FOR SBSO Certified SWaM VENDORS ONLY

Due Date: 11 November, 2021 at 2:00 PM EST (mailed or hand delivered to VMI Procurement Services)

Commodity Code: 91200 – Construction Services, General

Issuing Agency: Virginia Military Institute
Procurement Services
330 Parade Avenue
Smith Hall, Room 314
Lexington, VA 24450

Period of Contract: Date of Award through 31 December 2022 (Annually Renewable Thereafter for one, one-year renewal). Contractors not initially awarded a contract through this solicitation may submit proposals annually after public solicitation following the prescribed method for submission found herein.

Proposals should be mailed or hand delivered to Virginia Military Institute, Procurement Services, 330 Parade Avenue, Smith Hall – Room 314, Lexington, VA 24450.

IDENTIFICATION OF BID ENVELOPE: The signed bid should be returned in a separate envelope or package, sealed and identified as instructed in Section IX, paragraph H. The envelope should be addressed as directed in the heading of this Page of the solicitation. No other correspondence or other bids should be placed in the envelope.

All Inquiries for Information Should Be Directed To: MAJ Lynn Carmack, VMI Procurement Services at carmacklw@vmi.edu. The Understanding of Requirement Form (Attachment A) must be used for questions concerning specifications or statement of needs.

In Compliance With This Request For Proposal And To All The Conditions Imposed Therein And Hereby Incorporated By Reference, The Undersigned Offers And Agrees To Furnish The Goods/Services In Accordance With The Attached Signed Proposal Or As Mutually Agreed Upon By Subsequent Negotiation.

Name and Address Of Firm:

Montgomery Consulting, LLC

1618 Westcastle Drive

Richmond, VA Zip Code: 23238

Date: November 11, 2021

By: _____

(Signature in Ink)

Name: Chris Montgomery

(Please Print)

Title: President

EVA Vendor ID or DUNS number V50000122578

E-mail: chris@montgomeryconsulting.net

Phone: (804) 754-8010 cell 804-241-8490

Fax: (804) 754-8012

Note: This public body does not discriminate against faith-based organizations in accordance with the Code of Virginia, § 2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, sexual orientation, gender identity, political affiliation, or veteran status or any other basis prohibited by state law relating to discrimination in employment.



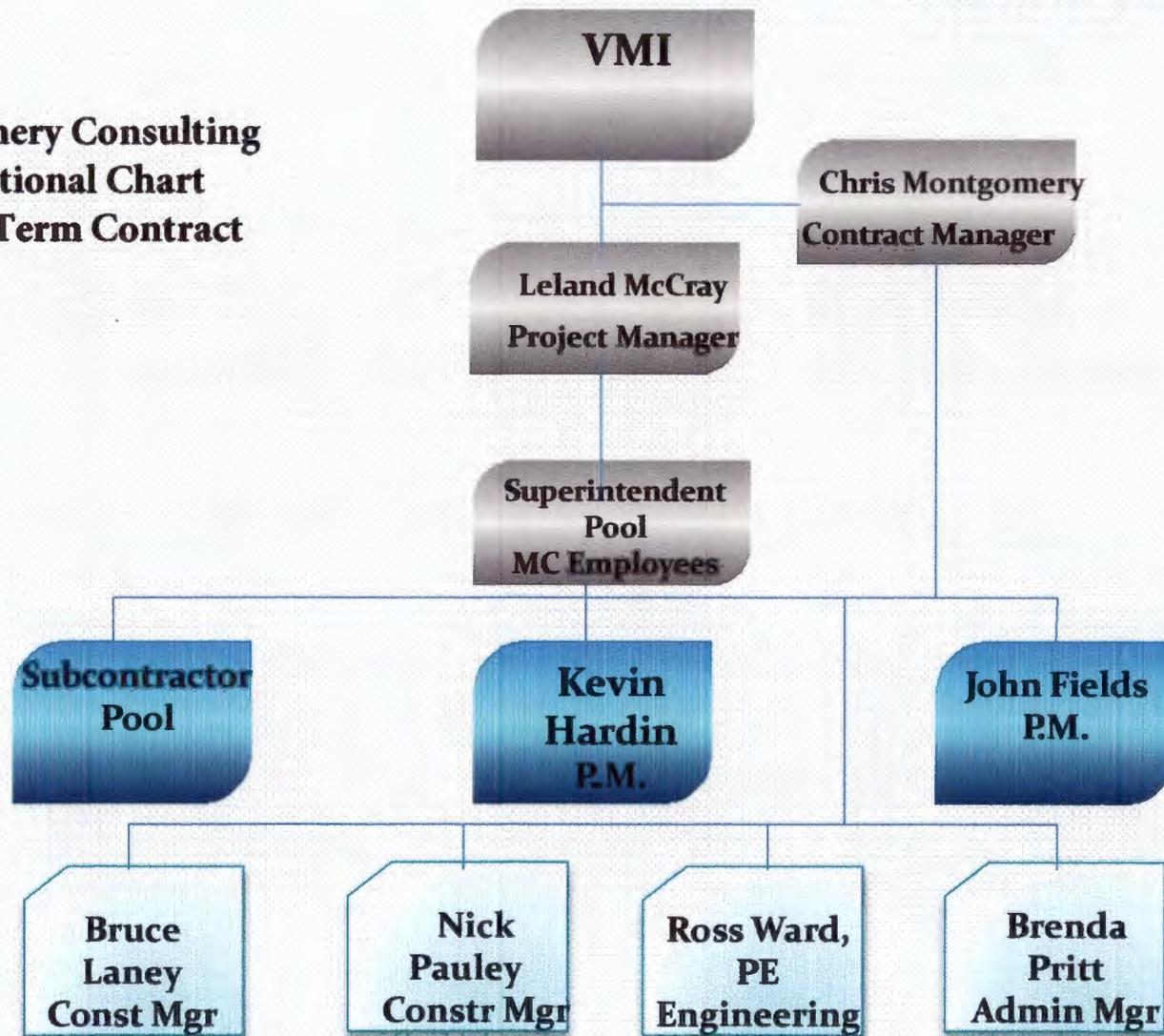
Section 1 - Qualifications and experience

Headquartered in Richmond with a remote operation in Staunton, Virginia, Montgomery Consulting is a general contractor and consulting company, working with clients and projects throughout Virginia. Our team of construction and consulting professionals are seasoned veterans in the industry, and able to provide the best service possible. Our business model is to focus on term contracts, where we work on more projects with fewer clients than the typical contractor. This is evidenced through the thirteen term contracts that we currently have with various government agencies. We are dedicated to using proven principles with the latest technology and information to meet your requirements and exceed your expectations. Our Project Managers are used to managing multiple projects of all types and sizes, while using many of the same subcontractors over and over.

Montgomery Consulting is certified by Virginia DSBSD as a small and micro business and licensed as a Class A Contractor in Virginia, with specialties of CBC, RBC (formerly BLD) and ELE. We provide general contracting and construction management services for owners. Our consulting and support services include Construction Inspection and Clerk of the Works, environmental services, cost estimating, value engineering, scheduling, and project management. As the general contractor, we subcontract major trades, use our own staff for various carpentry and specialty projects, and our own superintendents and project management team to manage all the work. Our top management team for this contract includes four professionals, each with more than 15 years of experience and includes the owner, Chris Montgomery as the Contract Manager. The other three professionals are Leland McCray, Kevin Hardin and John Fields, the latter three are Project Managers that also do estimating. Four other company personnel include superintendents and various carpenters and construction technicians. Resumes for the management team are included.

The company was originally formed as a sole proprietor in March of 1999 and then licensed as a Virginia LLC in 2005 and has been providing reliable construction and consulting services to many clients since that time. The owner, Chris Montgomery, has been managing construction and engineering operations in Virginia since 1988 for several different firms, always focusing on working with Virginia State Agencies and Municipalities. Through this period, Mr. Montgomery has managed thousands of construction services projects, more than 15 clerk of the works projects, and more than 50 term contracts for a variety of municipalities and Virginia agencies.

**Montgomery Consulting
Organizational Chart
for VMI Term Contract**



COMMONWEALTH of VIRGINIA

Department of Professional and Occupational Regulation
9960 Mayland Drive, Suite 400, Richmond, VA 23233
Telephone: (804) 367-8500

EXPIRES ON
04-30-2022

NUMBER
2705153482

**BOARD FOR CONTRACTORS
CLASS A CONTRACTOR
CLASSIFICATIONS CBC RBC**



**MONTGOMERY CONSULTING LLC
1618 WESTCASTLE DRIVE
HENRICO, VA 23238**



Mary Bragg-Vaughan
Mary Bragg-Vaughan, Director

Status can be verified at <http://www.dpor.virginia.gov>

(SEE REVERSE SIDE FOR PRIVILEGES AND INSTRUCTIONS)

DPOR-LIC (02/2017)

(DETACH HERE)

DPOR COMMONWEALTH of VIRGINIA
Department of Professional and Occupational Regulation

**CLASS A BOARD FOR CONTRACTORS
CONTRACTOR**

***CLASSIFICATIONS* CBC RBC**

NUMBER: 2705153482 EXPIRES: 04-30-2022

**MONTGOMERY CONSULTING LLC
1618 WESTCASTLE DRIVE
HENRICO, VA 23238**



FOOT

Status can be verified at <http://www.dpor.virginia.gov>

DPOR-PC (02/2017)

Section 1 Continued - Current Term Contracts - Current and recent term contracts

Montgomery Consulting has work on include:

- Hanover County – General Construction Services term contract
- Goochland County Schools – General Construction Services term contract
- County of Goochland – General Construction Services term contract
- County of Goochland – Landscaping and site clearance term contract
- VCU – General Construction Services term contract
- College of William & Mary – General Construction Services term contract
- VA Dept. of Corrections – General Construction Services term contract
- VA Dept. of Corrections – Environmental Services term contract
- VA Dept. of Emergency Management – Construction Services term contract
- VA Dept. of General Services – Non-professional construction services – statewide
- Prince George County – General Construction Services term contract
- Skookum Contract Services at Fort Lee – General Construction Services term contract
- VA Dept. of General Services – SWAM Contractor for Statewide Construction Services

Public Sector Clients for Montgomery Consulting in the Last Three Years

- VCU – multiple projects on term contract for bathroom renovations, replacing exterior doors, demo and interior concrete work, and general renovation
- WWRC in Fishersville – multiple projects in 4 years, several over \$10 Million to manage and act as owner’s representative
- Western State Hospital – Project Manager for DBHDS at WSH \$23M renovation
- Goochland County – Office renovations, bathroom renovations, wood deck columns
- Goochland Schools – Bullet-proof glass installation, office renovations
- Hanover County – masonry repair to facility, roof repairs, structural project, Lexan window installation for Covid protection, press box installation at ball fields, general renovation
- Department of Corrections – shower room repair, epoxy floors, chapel ceiling replacement
- Department of General Services – term contract for non-professional construction services
- Charlotte County, VA – making and installing pews in the new courthouse
- New Kent County – electrical upgrades and LED light installation
- Gloucester County Schools – duct cleaning
- City of Charlottesville – renovation of administration building
- Department of Taxation – renovation of Danville office
- Virginia State Police – Edinburg renovation, water fountains
- Richmond Behavioral Housing Authority – Kitchen remodel
- Dept. for the Blind and Vision Impaired – numerous projects with renovations, electrical upgrades, mechanical services, renovation of 150-year-old house
- Virginia Industries for the Blind – numerous projects with mechanical, electrical and general renovation including installation of water fountains

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- Nelson County Public Schools – exterior renovation and painting
- Dept. of Juvenile Justice – multiple projects including doors, windows, painting, bathroom renovations, installing mop sinks, and others
- VA State Police – multiple office renovations, bathroom renovations, flooring, painting
- Dept. of Forestry – bathroom renovation, flooring project, ceiling replacement
- Dept. of Aging and Rehabilitative Services – Wytheville office renovation
- Longwood University – Lancaster Hall Clock Tower and Plaster Repair
- SW VA Community College – Interior renovation and baseball dugouts
- CSCJTC – Ballistic Baffle Installation at Mt. Crawford facility
- Dept. of Environmental Quality – Wadewater building construction
- The College of William & Mary – mechanical renovation of Recreation Building
- Dept. of Game and Inland Fisheries – Repair and reconstruction of facilities damaged by storms
- Fort Lee – various construction projects for Skookum, facilities manager
- Town of Bedford – addition to animal shelter
- Town of Rocky Mount – upgrade in security to admin building
- King William County – addition to animal shelter
- Dept. of Military Affairs – renovations to multiple facilities
- Dept. of Veterans Services – renovation to Strasburg office and electrical services
- Commonwealth Center for Children and Adolescents – Cabinet installation and painting
- Dinwiddie County – painting
- Eastern State Hospital - roof and gutter projects, renovating office areas
- Fort Lee - replacing a church steeple
- Eastern State Hospital - replacing doors and windows
- Dept. for the Blind - mechanical system repair and replacement
- Eastern State Hospital - electrical upgrades with new wiring and LED lighting
- Dept. for the Blind - various environmental projects with lead paint, mold and asbestos
- Richmond Redevelopment and Housing - installed new kitchen appliances
- Germanna Community College – new sidewalks, wood deck, steel stair replacement
- Fort Lee – mold remediation, floor renovation, roof repairs
- John Tyler Community College – Project management and construction inspection of multiple projects
- VDOT – Clerk of the Works for the \$23M new construction project in Colonial Heights
- VDOT – Clerk of the Works for mechanical and electrical projects in Sandston
- VA Dept. of Agriculture – Sidewalk repair, flooring repair, office renovation

Section 1 continued - Resumes

The following resumes are all employees of Montgomery Consulting and will be involved in projects depending on type of project, scheduling and availability. Mr. Montgomery will be involved with every project and the Primary Project Manager for all work will be Leland McCray, although the other Project Managers that will be available will be Kevin Hardin and John Fields. Ross Ward, PE, is our engineer that works on all projects requiring any engineering services, he provides quality control by visiting sites and reviewing reports and is a great resource for us on projects. All three project managers also do estimating so they manage projects from the initial site visit through completion. Depending the projects, the project managers may also be on site as superintendents to manage the work firsthand. In addition, we have other superintendents available to be on site for projects.

Chris Montgomery

Owner and President

Mr. Montgomery has 30 years of experience in the construction and engineering industry, most of that in managing operations, contracts, and projects throughout the mid-Atlantic. He is a Class A Contractor and the sole owner and President of Montgomery Consulting, LLC, capitalizing on his vast experience of working with other firms and managing multiple operations. Montgomery Consulting has been in business since 1999 providing consulting and construction services to many companies and clients. Mr. Montgomery is responsible for managing all company contracts, operations, financial issues, personnel, and administrative functions. Mr. Montgomery has extensive experience managing government contracts, multiple offices, multiple subcontractors and many personnel. He will review all aspects of the contract and ensure that adequate resources are allocated to complete the work. He will maintain communications with the client keeping them apprised of overall contract and project status, as well as review the reporting requirements of all projects.

Mr. Montgomery has managed the contracts and operations for all projects since the company's inception. During this time, the company has been involved with nearly 50 term contracts with a variety of municipalities and state agencies. With the experience of managing large projects, multiple contracts, many personnel, numerous subcontractors, and many term contracts, he is well situated to manage all operations as needed.

Experience – includes multiple contracts and projects with the following:

- Dept. of Corrections
- Dept. of Behavioral Health & Dev't Svcs
- Hanover County
- Dept. of General Services
- VCU
- Goochland County
- Nelson County Public Schools
- VMFA
- VSU
- Longwood University
- College of William & Mary
- DMV
- Federal GSA
- King William County
- Federal Aviation Administration
- Dominion Power
- US Coast Guard
- JMU
- New Kent County
- Henrico County
- City of Richmond
- VA Dept. of Taxation
- VA Dept. of Blind and Visual Impaired
- Fort Lee, Virginia
- Dept. of Motor Vehicles

Certifications and Education

- Class A Contractor with CBC and RBC (formerly BLD) Specialty
- M.B.A. and B.S. from Emporia State University; Emporia, Kansas

Ross Ward, PE

Senior Project Manager

Mr. Ward is a professional with over 26 years of consulting experience in construction and engineering. He is a registered Professional Engineer in Virginia, a Virginia Class A Contractor, and a certified Erosion & Sediment Control Plan Reviewer. He has managed multiple term contracts for many state agencies, served as Project Manager for numerous related projects; designed projects and managed the associated training; construction monitoring/management; regulatory review; and managed numerous personnel in the field. He has a thorough knowledge of the construction bidding process, including preparing a scope-of-work, pre-bid meetings, bid evaluation, contractor procurement, pre-construction meetings, substantial completion inspections, and project close-out. Mr. Ward's extensive experience with the preparation and management of cost estimates, proposals, sub-contracting agreements, project budgets, and staff resources has prepared him well for managing contracts with many projects, end users, and subcontractors.

Project/Task Manager for the Following Term Contracts:

- Chesterfield County
- Hanover County
- Spotsylvania County
- Town of Blacksburg
- Virginia Community College System
- Department of Military Affairs
- Virginia Department of General Services
- Virginia Department of Corrections
- Corrections Corporation of America
- Virginia Tech
- City of Roanoke

Plantation Pipeline, Atlanta, Georgia: Project Manager responsible for clean construction management, soil remediation, and resident liaison concerning the restoration of nine residential properties that were adjacent to an approximate 30,000-gallon underground pipeline leak of jet fuel in western Henrico County, Virginia. Tasks included obtaining contractor bids, tracking costs as well as construction oversight for each property during the restoration process on a daily basis.

Kinder Morgan Southeast Terminals, Richmond, Virginia: Project Manager responsible for the permitting, construction, storage, and closure of a temporary emergency stockpile of approximately 20,000 cubic yards of petroleum contaminated soil.

Verizon, Richmond, Virginia: Project Engineer responsible for system design for multiple sites throughout Virginia. Tasks included the preparation of site-specific design drawings, specifications, and bid documents. Conducted pre-bid and pre-construction meetings. Performed on-site construction review and management, subcontractor procurement, and client liaison with the Virginia Department of Environmental Quality (VDEQ).

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Fort A. P. Hill, Bowling Green, Virginia: Project Manager Mr. Ward was tasked with engaging a contractor, conducting oversight of the contractor, reporting to Fort A.P. Hill, and client liaison with the Virginia VDEQ.

Virginia Community College System (Statewide): Project Manager responsible for the development and implementation of a statewide program for compliance. He was the Project manager for the compliance review of all E&S Control Plans for the VCCS for the past 2 years and has completed nearly 40 ESC compliance reviews under this role.

Virginia Community College System, Chester, Virginia: Project Manager responsible for preparing engineering design drawings and specifications in accordance with the requirements of the Construction and Professional Services Manual of the VDGS for a new 0.5 mile access road at the Chester Campus of the John Tyler Community College. Also prepared bid procurement documents, conducted pre-bid and pre-construction meetings, scheduled material testing services, and performed weekly construction inspections to document contractor progress.

Virginia Dept. of Military Affairs (DMA) Term Contract for Environmental Services and Storm Water Services (Statewide): Task Manager responsible for the following projects:

- ❖ **Recycling Center Drainage Improvements** - Prepared engineering design drawings and specifications in accordance with the requirements of the Construction and Professional Services Manual of the VDGS for drainage improvements within the Recycling Center facility at MTC-Fort Pickett. S
- ❖ **SPCC Plan Development and Training** – Prepared the SPCC Plan and conducted training at 17 DMA facilities including the Radford Army Ammunition Plant, Powhatan Armory, Bedford Armory, Sandston Armory, West Point Armory, Army Aviation Support Facility, 7 FMR facilities, and 3 SMR facilities.
- ❖ **Facility Inspection and Compliance** - Performed the inspections and monitoring of 137 ASTs for compliance with the SPCC Plan at Ft. Pickett

Chesterfield County, Virginia: Task Manager responsible for managing three consecutive term contracts to provide Environmental Engineering Services for Chesterfield County. Completed more than 60 tasks.

Certifications and Education

- BS in Aerospace Engineering, Virginia Tech, 1987
- Professional Engineer (Virginia) 028379
- Virginia Class A Contractor

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Leland McCray

Project Manager

Mr. McCray's experience in the construction industry includes employment with three of the area's most highly regarded firms in Balzer & Associates, Kjellstrom & Lee, and Lantz Construction. During school at Virginia Tech while attaining a degree in Building Construction, he worked as an Engineering Technician for Balzer, then worked as a Project Engineer and Project Manager with two major construction companies. In those roles, he managed and was hands-on in the process of pre-construction through closeout, handling all paperwork including all CO documents required on Virginia State Agency projects; and those projects included all aspects of construction from ground up and included historic restorations. His state project experience includes multi-million dollar projects at JMU, Virginia School for the Deaf & Blind, the Frontier Culture Museum, and Dept. of General Services. His experience handling all issues from the contractor side gives him the valuable background and ability to work for the owner as their representative on major projects.

Construction Experience

Montgomery Consulting

Owner's Representative / Clerk of the Works / Project Manager

2018 – current

- Woodrow Wilson Rehab Center - WWRC - Renovate Anderson Vocational Training Building #803 Phase 1: \$7.7 million - A complete renovation of 43,635 square feet of an existing two-story Vocational Education Building including replaced mechanical, electrical, plumbing, electrical, communications, and fire safety. All new windows, doors, finishes, and elevator were also included. Different areas within the construction were designed to support Health Services, Information Technology, Advanced Woodworking, and Auto Mechanics.
- WWRC - Renovate Anderson Vocational Training Building #803 Phase 2: \$14.6 million - A complete renovation to 69,827 square feet renovation of an existing two-story Vocational Training Building including a 12,500 square foot new construction with an elevated canopy serving a concrete slab and dock serving a forklift training program. The project included all of the construction aspects of Phase 1 and served specific design for additional vocational programs including MEP Education, Masonry, Child Care, Animal Care, and Cosmetology.
- WWRC - Renovate Watson Activities Building #802 Phase 2: \$6.9 million - A complete renovation to approximately 30,500 square feet of the existing one-story Activities Building. The project includes complete removal of an existing swimming pool and installation of a new lap pool and new therapy pool. The project also included new windows, doors, finishes, sprinkler, plumbing, mechanical, electrical and equipment associated with the gymnasium, pool, lockers, administration office and lounge. Partial renovation/upgrades to art room, media center and auditorium are included.

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Project Manager June 2014 – 2017**Lantz Construction Company, Broadway, VA**

- Led operations for projects from start to finish
- Collaborated for personnel evaluations and new employee recruitment
- Buyout of all aspects of projects with review and approval of all invoices
- Focus on budget management and cost controls
- Communicate continually with contractors, owners, architects, and field personnel
- Cultivate relationships with local vendors, contractors, and potential customers
 - Maintain constant communication with project owners to manage expectations, update progress, and discuss and address project challenges.
 - Coordinate with facility management and housekeeping of completed projects for preventative maintenance procedures

Relevant Projects:

- Solid Waste Transfer Station, Harrisonburg, VA
- City funded, \$2,400,000 new construction of a new Solid Waste Station
- Included extensive sitework and concrete requirements
- Stuart Hall School, Staunton, VA
- Privately funded, negotiated \$200,000 renovation of Cochran Dormitory
- Frontier Culture Museum, Staunton, VA - \$100,000 Restroom Update
- James Madison University, Harrisonburg, VA
- Warren Hall public bid \$1million renovation of student activity areas
- Forbes Center Canopy public bid \$400,000 exterior renovation and canopy addition
- Insurance Institute of Highway Safety, Ruckersville VA
- Privately funded, negotiated \$4.6 million new construction office building

Project Engineer May 2009 – June 2014**Kjellstrom + Lee Construction, Staunton, VA**

- Communicated daily with state project manager, on site inspector, and end user customers
- Prepared and submitted all proposals, inquiries, and monthly owner billing
 - Scheduled Bureau of Capital Outlay Management (BCOM) inspections and prepared final Department of General Services (DGS) submissions

Relevant Projects

- Virginia School of the Deaf and the Blind Consolidation - Project Engineer
 - State Funded \$66 Million, 9 projects (historic renovations and new builds), 4 years, Conducted by the Virginia Department of General Services
- Leadership in Energy and Environmental Design (LEED) certified projects
 - Collaboration with final users about specific needs
- Safety Hazard Repair at VSDB – Project Manager

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- State Funded \$150k re-work of existing site work, Conducted by the Director of VSDB Maintenance
- R. R. Smith Center – Project Manager
 - Donation funded \$150k Civic Project revitalizing an outdoor community area in Downtown Staunton
- Solicited 100% of funds from philanthropists around the nation and local businesses

Civil Engineering Intern May 2006 - August 2008

Balzer and Associates, Verona, VA and Christiansburg, VA

- Developed civil design for commercial and residential projects
 - Designed entire projects that included rebuilds, new projects, and modifications for improvement
- Surveyed a variety of properties around the region

Education and Professional Development

Virginia Polytechnic Institute and State University May 2009

Blacksburg, VA

Bachelor of Science, Building Construction

Minor: Real Estate

Microsoft Office, Project

Procore

Primavera Contract Management

AutoCAD: Land, Water

Viewpoint

Adobe: PageMaker

Autodesk: Revit, Navisworks (BIM)

Google Software Suite

Kevin C. Hardin Sr.

Project Manager

Mr. Hardin is a veteran in the construction industry, having owned his own firm with more than 100 employees, formerly holding Master Electrical and Mechanical licenses, Class A Contractor, and having experience with numerous types of construction projects and with a variety of clients. Most recently, he has been working as the Project Manager with Virginia state agencies, providing management for small and large construction projects. His knowledge, flexibility, and experience make him a great match for most construction projects. He passes all security and background checks for the most secure facilities in Virginia.

Qualifications

- Experienced in all areas of trades, to include all aspects of construction, electric, plumbing, HVAC, fire alarms, general construction and automotive knowledge
- Previously certified Class-A Builder, HVAC, Electrical, Plumbing, NICET III Fire Alarm, Home Inspection licenses
- OSHA 30 Certified, Heavy Machinery Certified
- Competent inspector of residential and commercial buildings
- Top security clearance for operation on military bases, government facilities

Project Experience

- VA Dept. of Corrections – multiple renovation and new construction projects
- VCU – Bathroom renovation
- John Tyler Community College – Nicholas and Byrd Projects – Clerk of the Works and construction inspector
- VDOT – Electrical and mechanical projects in Sandston office
- DJJ – Project Superintendent for interior renovation project
- Private Client – Superintendent for construction of a roof penthouse
- DARS – Project Manager for interior renovation project
- Dept. of Corrections – Interior renovation of chapel building
- Eastern State Hospital – Interior renovation, roofing and mechanical project
- Virginia State Police – multiple projects of bathroom renovations, office renovations, roof repair, plumbing, mechanical and electrical
- Powhatan County – Project Manager for bathroom renovation project
- Inspection and maintenance of as many as 3600 residential units
- Led teams of as many as 30 maintenance personnel

John Fields

Project Manager

Mr. Fields is a veteran in the construction industry, with a strong background in the electrical and mechanical trades. He is a master electrician, Class A Contractor, and licensed building inspector, with experience owning his own firm with 25+ employees. He also worked as a building inspector for Chesterfield County, so he has worked with numerous contractors, owners, developers and others all over Virginia, and he knows how construction is supposed to be done. His 30+ years of experience has provided him a wealth of knowledge in all fields of construction, managing people and projects.

Qualifications

- Class A Contractor License
- Master Electrician
- Licensed Building Inspector
- Certified in Fiber Optics
- Vecap Electrical School
- Experienced in all areas of trades, to include all aspects of construction, electric, plumbing, HVAC, fire alarms, general construction and automotive knowledge

Project Experience

- Project Manager for Hanover GC Term Contract with 20+ projects, Chesterfield County Courthouse Security Project, RRHA multi-site interior renovation project.
- Strong mechanical troubleshooting skills, thorough understanding of electrical codes
- Install conveyor belt panels, safety switches, transformers, generators, light fixtures, PLC panels, UPS back-up systems, solar panels and equipment.
- Diagnosed electrical service devices and machinery following blueprints and wiring diagrams. Special project assignments including lighting retrofits, small tenant upfits, switch gear single phase, 3 phase, DC power, running low voltage and fire alarm cable and installing associated devices.
- Installed trunk wire in fan coil units for communication, installed 24-volt units and connecting transformers, installed thermostat wiring and terminated all connections.
- Installed VAV, VFD, and programming of VFD units on mechanical systems.
- Replaced motors on AHUs, changed unit filters, and all PM work.
- Hands on work with chillers, float switches, heaters, heat trace on water and drain lines.
- Managed many projects and personnel over the years on a variety of commercial, government and industrial buildings.
- Building inspector for electrical and general construction in Chesterfield County.

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Daniel Ducey Superintendent

Mr. Ducey is one of Montgomery Consulting's Superintendents with a variety of skills so that he's capable of working several different trades while he's on site. As a native of Virginia in a family of construction workers, Daniel has been working in the field for more than 15 years now. Originally he worked in tile and carpentry, but then expanded into a wide variety of work and owned his own company providing interior renovation services for commercial and residential projects. In the last ten years much of his work has been inside buildings performing general carpentry, finish work, flooring, cabinet and woodwork, countertop and tile installation, and other related services for both residential and commercial clients.

For Montgomery Consulting, Mr. Ducey has been the superintendent and managed all the site work at several projects in the region. Those have been related to Virginia Department of Corrections with interior renovation of a chapel building, new modular building construction and installation, VCU bathroom renovation, and RRHA renovations. His work ethic and attention to detail in managing projects and performing services himself make sure our projects come out right and keep the clients happy.

Glen Worrell Superintendent

Mr. Worrell is one of Montgomery Consulting's Superintendents who also performs carpentry, electrical and other various services on projects while he's there. As a "working superintendent" on small projects, Glenn is able to also fill the need for several different trades due to his vast experience in construction. He has more than 30 years of construction experience in the Richmond area, primarily as a licensed electrician providing service in commercial buildings. Some of the projects he's been heavily involved with over the years include Reynolds Metals, Hope Church, Riverside on the James high rise, Glen Forest office buildings, Capstone Building, and many others.

In the last few years Mr. Worrell has become much more diverse in utilizing his handyman skills with other trades such as plumbing, flooring, painting, and general carpentry. He has been working as a superintendent managing trades in renovation projects throughout Virginia for Montgomery Consulting. Projects have included City of Charlottesville Fleet Admin Building Renovation; Dept. of Forestry bathroom renovations; VA Industries for the Blind cubicle and electrical services; Longwood University's Petersburg Office Renovation; and others.

Grant Sutherland Superintendent

Mr. Sutherland is a native of Independence, Virginia and a graduate of Virginia Tech, so he is very familiar with southwest Virginia including contractors and the construction industry in the area. He represents Montgomery Consulting at pre-bid meetings, works as a superintendent and assistant project manager to assist with projects from start to finish. His attention to detail and ability to work with drawings, CAD and a variety of software makes him very knowledgeable and flexible to work on many projects in varying formats. Grant has worked around the construction and real estate industry most of his life and is accustomed to deal with both commercial and residential projects.

Section 2 a, b – Plan for Providing Services

Scope of Work and Management Plan

We understand the services under this contract will vary depending on the project and situation. We are comfortable doing a small \$500 project or a \$500,000 renovation. We have experience managing a variety of services and have a team of professionals available to do the work. Our network of subcontractors is constantly being refined and increased, and we typically use most of the same subcontractors repeatedly to develop an excellent working relationship with them. We will try to use subcontractors familiar with you and your facilities to minimize the learning curve.

Management Team – For this contract Chris Montgomery will be the Contract Manager responsible for managing contract assignments, assigning manpower, personnel issues, financial management, operational management, and administrative functions for the company. Mr. Montgomery has 30 years of extensive experience managing operations, contracts and working with government facilities, is the sole owner of Montgomery Consulting and thus has the authority to devote the necessary resources to get the project done whenever and wherever it is needed.

This type of contract has been the bread and butter of this company and the owner for the last 30 years in Virginia. Mr. Montgomery has 30 years of experience managing contracts like this, finding employees that fit key roles, team members to provide services, and servicing government agencies all over Virginia. He has managed similar term contracts successfully in the past all over the state, and he knows what it takes to keep up with the hiring needs, the quality control issues, dealing with multiple subcontractors, and keeping the staff happy and busy at the same time.

Strategy - Our strategy is to have one Project Manager, Leland McCray (located in Staunton), close and available to respond to requests to price and manage projects for VMI. Leland has experience working with VMI from past employers and will personally look at every project to put together an estimate and game plan for execution, including coordinating with required subcontractors. He will work as Project Manager from start to finish and is located in Staunton, within 45 minutes of VMI. Mr. Montgomery also is readily available to deal with any issues and will review every estimate and project before it is provided. The two other Projects Managers will be available if needed and back up Mr. McCray. Upon notice to proceed, the Leland will then manage the execution and timeline necessary for completion, and manage the project through completion, so the client will deal with the same person from our team from start to finish to maintain that important continuity. We have the experience of managing term contracts, we have a great network of local subcontractors, and the management team locally to provide excellent service. Our comfort zone is the small to medium sized projects, a perfect match for this contract. We will utilize our own superintendents to be on site for projects. We have several in the area that will be available. We also have a professional engineer to review documents and projects.

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Section 2c - Proposed Subcontractors on Team

All subcontractors must have properly licensed and certified employees for each specific trade, be fully licensed and insured to meet all requirements of contract.

Electrical –

- Dean Brothers Electric, Harrisonburg
- Mid-Valley Electric, Harrisonburg
- Pride Electric, Staunton
- Yoho Electric, Staunton

Mechanical and Plumbing –

- A&D Plumbing, Broadway
- Blauch Brothers, Harrisonburg
- Moore's Electric & Mechanical, Charlottesville
- Riddleberger Brothers, Mt. Crawford
- Waco, Mt. Crawford
- Miller Mechanical, Richmond

Masonry and Concrete –

- Davis Masonry, Waynesboro
- Fink Masonry, Broadway
- M3 Masonry, Charlottesville
- Lopez Masonry, Richmond

Demolition –

- Waco, Mt. Crawford
- ISI, Hopewell
- CD Hall, Richmond

Environmental –

- Waco, Mt. Crawford
- Meridian Environmental, Richmond
- El Group, Richmond

Flooring –

- L & M Carpet One, Richmond
- Superior Floor Covering, Richmond
- Mike Williams Tile, Powhatan

Roofing and Gutters –

- Don Largent Roofing, Harrisonburg
- Skyline Roofing, Harrisonburg
- Valley Roofing, Harrisonburg

Painting –

- Blue Ridge Classic Painting, Verona
- Commonwealth Epoxy, Newport News
- Medrano & Son, Richmond

Powerwashing and Waterproofing

- Envirowash, Virginia
- Dominion Waterproofing, Richmond

Carpentry and Interior Finish

- A&D Applicators, Broadway
- First Choice Contractor Services, Elkton
- McDaniel Contracting Services, Elkton
- Wilbur French Inc., Richmond
- Capital Interiors, Richmond

Elevators –

- Priority Elevator
- Otis Elevator

Steel –

- Diversified Welding

Sitework –

- Kahnco, Staunton
- Hailey Enterprises, Powhatan
- EarthCrafters, Culpeper

Section 2 d, e - Representations and Bond Statement

Montgomery Consulting acknowledges the prices, terms, warranties and benefits specified in the proposal and will provide to VMI comparable or better than those on any other projects.

Montgomery Consulting regularly is required to obtain performance and payment bonds for projects with Virginia State Agencies, and maintains a working relationship with our bonding agency, Marsh & McLellan. We will be able to obtain bonds for projects with VMI under this contract as required.

Section 3 – SWAM Statement

Montgomery Consulting is a Virginia DBSD certified small and micro business in the SWAM program. Our SWAM certificate number is 711421 and is good through 8/16/2022.

Section 4 – References

The following references have worked with Montgomery Consulting. This includes a wide variety of contracts and services.

Mark Snodgrass, WWRC Facilities and Construction Manager
WWRC in Fishersville, VA
540-290-3260

mark.snodgrass@wwrc.virginia.gov

Montgomery Consulting's Leland McCray has been working for Mr. Snodgrass and WWRC to manage a number of construction projects for the past four years. Projects have included a \$10M pool and recreation building total renovation, mechanical renovations, and other interior renovations.

Mark Piper, Powhatan County
Powhatan, Virginia
804-598-5697 x3004

mpiper@powhatanva.gov

Montgomery Consulting completed bathroom renovations for two administrative buildings for Powhatan County that included full services of mechanical, plumbing, flooring, tiles, and bathroom fixtures for a full renovation. MC is now contracted to provide mechanical, roofing and structural steel work for another county building to be completed in 2022.

Mr. Garland Fenwick – Germanna Community College
Director of Facilities
Fredericksburg, VA
540-423-9046

GFenwick@germanna.edu

Montgomery Consulting has been involved with multiple projects with Germanna Community College. Projects have involved repairing and pouring new concrete sidewalks, removing and replacing steel stairs, building wooden decks and ramps, interior office renovations, roof repairs, plumbing repairs, and others.

Charles "Chip" England, Hanover County Director of General Services
Hanover County, VA
804-556-5340

cbengland@hanovercounty.gov

Montgomery Consulting has had a term contract for GC services for 3 years with Hanover County, performing services on 20+ projects in that time. Projects have included installing Lexan glass at multiple public facilities, interior renovations, flooring replacement, carpentry and woodwork, sports press box installation.

Section 5 – Financial Stability

Attached is the most recent set of financial statements for 2020.

Section 6 – Geographic Location

The Staunton office for Montgomery Consulting is located at

72 Rolling Green Drive
Staunton, VA 24401

Our primary office in Richmond is located at

1618 Westcastle Drive
Richmond, VA 23238

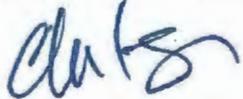
Section 7 – General Information and Addenda

Included are the completed forms as required as well as the signed addenda.

Certification of Compliance

In accordance with Governor Northam's Executive Directive #18 (ED #18) I do hereby certify that all covered employees of Montgomery Consulting and subcontractors have disclosed vaccination status to Montgomery Consulting and that those said employees who work on site or perform public-facing services are either fully vaccinated*, or, will wear face coverings, maintain social distancing, and adhere to all VMI operational and safety protocols while working on-site at VMI or engaged in-person with the public.

CONTRACTOR: Montgomery Consulting

By:  11-11-21

(Signature in ink) (Date)

Name: Chris Montgomery

Title: President

ATTEST:  11-11-21

(Signature in ink) (Date) Margaret Montgomery

COVID testing is NOT required.

(*received all doses of an FDA or WHO approved vaccination series)

As a reminder, information to obtain vaccinations may be found at www.vaccines.gov.

Virginia Military Institute
Lexington, Virginia 24450-0304

REQUEST FOR QUALIFICATIONS

RFP# V211-19-074-04

Issue Date: 13 October 2021

Title: On-Demand Construction, Renovation and Repair Services
 SET-ASIDE FOR SBSO Certified SWaM VENDORS ONLY

Due Date: 11 November, 2021 at 2:00 PM EST (mailed or hand delivered to VMI Procurement Services)

Commodity Code: 91200 – Construction Services, General

Issuing Agency: Virginia Military Institute
 Procurement Services
 330 Parade Avenue
 Smith Hall, Room 314
 Lexington, VA 24450

Period of Contract: Date of Award through 31 December 2022 (Annually Renewable Thereafter for one, one-year renewal). Contractors not initially awarded a contract through this solicitation may submit proposals annually after public solicitation following the prescribed method for submission found herein.

Proposals should be mailed or hand delivered to Virginia Military Institute, Procurement Services, 330 Parade Avenue, Smith Hall – Room 314, Lexington, VA 24450.

IDENTIFICATION OF BID ENVELOPE: The signed bid should be returned in a separate envelope or package, sealed and identified as instructed in Section IX, paragraph H. The envelope should be addressed as directed in the heading of this Page of the solicitation. No other correspondence or other bids should be placed in the envelope.

All Inquiries for Information Should Be Directed To: MAJ Lynn Carmack, VMI Procurement Services at carmacklw@vmi.edu. The Understanding of Requirement Form (Attachment A) must be used for questions concerning specifications or statements of needs.

In Compliance With This Request For Proposal And To All The Conditions Imposed Therein And Hereby Incorporated By Reference, The Undersigned Offers And Agrees To Furnish The Goods/Services In Accordance With The Attached Signed Proposal Or As Mutually Agreed Upon By Subsequent Negotiation.

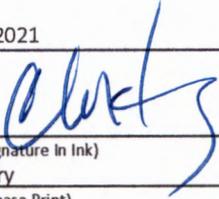
Name and Address Of Firm:

Montgomery Consulting, LLC

1618 Westcastle Drive

Richmond, VA Zip Code: 23238

Date: November 11, 2021

By: 

(Signature In Ink)

Name: Chris Montgomery

(Please Print)

Title: President

EVA Vendor ID or DUNS number: V50000122578

Phone: (804) 754-8010 cell 804-241-8490

E-mail: chris@montgomeryconsulting.net

Fax: (804) 754-8012

Note: This public body does not discriminate against faith-based organizations in accordance with the *Code of Virginia*, § 2.2-4343.1 or against a bidder or offeror because of race, religion, color, sex, national origin, age, disability, sexual orientation, gender identity, political affiliation, or veteran status or any other basis prohibited by state law relating to discrimination in employment.

shall protect the area with suitable dust covers. In the event the contractor is delayed due to the discovery of asbestos or suspected asbestos, then a mutually agreed extension of time to perform the work shall be allowed the contractor but without additional compensation due to the time extension.

D. AS BUILT DRAWINGS: The contractor shall provide the Commonwealth a clean set of reproducible "as built" drawings and wiring diagrams, marked to record all changes made during installation or construction. The contractor shall also provide the Commonwealth with maintenance manuals, parts lists and a copy of all warranties for all equipment. All "as built" drawings and wiring diagrams, maintenance manuals, parts lists and warranties shall be delivered to the Commonwealth upon completion of the work and prior to final payment.

E. AUDIT: The Contractor hereby agrees to retain all books, records, systems, and other documents relative to this contract for five (5) years after final payment, or until audited by the Commonwealth of Virginia, whichever is sooner. The Commonwealth of Virginia, its authorized agents, and/or State auditors shall have full access to and the right to examine any of said materials during said period.

F. CANCELLATION OF CONTRACT: Virginia Military Institute reserves the right to cancel and terminate any resulting contract, in part or in whole, without penalty, upon 60 days written notice to the contractor. In the event the initial contract period is for more than 12 months, the resulting contract may be terminated by either party, without penalty, after the initial 12 months of the contract period upon 60 days written notice to the other party. Any contract cancellation notice shall not relieve the contractor of the obligation to deliver and/or perform on all outstanding orders issued prior to the effective date of cancellation.

G. CONTRACTOR/SUBCONTRACTOR LICENSE REQUIREMENT: By my signature on this solicitation, I certify that this firm/individual and subcontractor are properly licensed for providing the goods/services specified.

H. CONTRACTOR REGISTRATION: If a contract for construction, removal, repair or improvement of a building or other real property is for one hundred and twenty thousand dollars (\$120,000) or more, or if the total value of all such contracts undertaken by offeror within any 12-month period is seven hundred and fifty thousand dollars (\$750,000) or more, the offeror is required under Title 54.1-1100, *Code of Virginia* (1950), as amended, to be licensed by the State Board of Contractors a "CLASS A CONTRACTOR." If such a contract is for ten thousand dollars (\$10,000) or more but less than one hundred and twenty thousand dollars (\$120,000), or if the total value of all such contracts undertaken by offeror within any 12-month period is between one hundred and fifty thousand dollars (\$150,000) and seven hundred and fifty thousand dollars (\$750,000) or more, the offeror is required to be licensed as a "CLASS B CONTRACTOR." If such a contract is for one thousand dollars (\$1,000) or more but less than ten thousand dollars (\$10,000), or if the contractor does less than \$150,000 in business in a 12-month period, the offeror is required to be licensed as a "CLASS C CONTRACTOR." The board shall require a master tradesmen license as a condition of licensure for electrical, plumbing and heating, ventilation and air conditioning contractors. The bidder/offeror shall place on the outside of the envelope containing the bid/proposal and shall place in the bid/proposal over his signature whichever of the following notations is appropriate, inserting his contractor license number:

Licensed Class A Virginia Contractor No. 2705153482 Specialty CBC, RBC, ELE
Licensed Class B Virginia Contractor No. _____ Specialty _____
Licensed Class C Virginia Contractor No. _____ Specialty _____

If the bidder/offeror shall fail to provide this information on his bid/proposal or on the envelope containing the bid/proposal and shall fail to promptly provide said contractor license number to the Commonwealth in writing when requested to do so before or after the opening of bid/proposals, he shall be deemed to be in violation of § 54.1-1115 of the *Code of Virginia* (1950), as amended, and his bid/proposal will not be considered.

ATTACHMENT B

RFP# V211-119-074-04

CONFLICT OF INTEREST STATEMENT

Ensure that the solicitation is thoroughly read and completed. Complete, sign and return the information requested below with your proposal. FAILURE TO FURNISH THIS DATA MAY RESULT IN REJECTING YOUR PROPOSAL.

NAME: Chris Montgomery, President of Montgomery Consulting

ADDRESS: 1618 Westcastle Drive

CITY/STATE: Richmond, VA 2328

TELEPHONE NUMBER: cell 804-241-8490 office 804-754-8010

FEDERAL ID NUMBER (FIN): 20-3710036

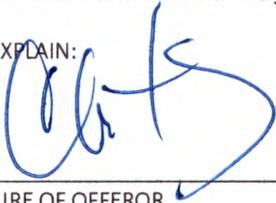
THE ABOVE FIRM IS A: (CHECK, AS APPLICABLE)

- SMALL BUSINESS
- WOMAN-OWNED BUSINESS
- MINORITY-OWNED BUSINESS
- SHELTERED WORKSHOP
- INDIVIDUAL BUSINESS
- SOLE PROPRIETORSHIP
- PARTNERSHIP
- CORPORATION
- Limited Liability Company

RELATIONSHIP WITH THE COLLEGE OF VIRGINIA:

IS ANY MEMBER OF THE FIRM AN EMPLOYEE OF THE COMMONWEALTH OF VIRGINIA WHO HAS A PERSONAL INTEREST IN THIS CONTRACT PURSUANT TO THE CODE OF VIRGINIA, SECTION 2.1-639.1-639.24? YES NO

IF YES, EXPLAIN:



11-11-21

SIGNATURE OF OFFEROR

DATE

Please tell us how you received this solicitation:

- It was mailed to you directly.
- You requested a copy through the Virginia Business Opportunities.
- You obtained a copy from the Virginia Department of Minority Business Enterprise.
- Other (please specify) _____.

ATTACHMENT C

CONTRACTOR DATA SHEET

RFP# V211-19-074-04

QUALIFICATIONS OF OFFEROR: Offerors must have the capability and capacity in all respects to fully satisfy the contractual requirement.

Indicate the length of time you have been in business providing this type of service. 16 Years
3 Months

Provide a list of current references, either college, Educational Institutions, and/or other companies that your firm is servicing. Include the length of service, dollar volume, year contract was entered into, and the name and address of the person the State has your permission to contact. Such listing shall be comprehensive of your firm's customer base and can be formatted as follows:

CURRENT ACCOUNTS:

Account Name, Address & Phone #	Length of Service	\$ Volume/Year	
<u>Hanover County, VA 804-365-6503</u>	<u>4 years term contract for GC</u>	<u>Total of more than \$400,000</u>	Chip England
<u>Wilson Workforce Rehab Center</u>	<u>4 years construction mgt</u>	<u>Total of more than \$400,000</u>	Mark Snodgrass 540-3260
<u>Powhatan County, VA - Mark Piper</u>	<u>2 years - bathroom reno</u>	<u>\$150,000</u>	804-598-5697
<u>Hanover Schools, VA Ed Buzzelli</u>	<u>4 years term contract</u>	<u>Total more than \$300,000</u>	Ed Buzzelli
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	

LOST ACCOUNTS:

NA

Account Name, Address & Phone #	Length of Service	\$ Volume/Year	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	
_____	_____	_____	

ATTACHMENT D

RFP# V211-19-074-04

REFERENCES

Please list at least four references for whom you have performed each applicable category of service specified herein and within the past five years.

CLIENT: Wilson Workforce Rehab Center

ADDRESS: Fishersville, VA

CONTACT
PERSON/PHONE#: Mark Snodgrass, 540-290-3260

APPROXIMATE DOLLAR VOLUME PER YEAR: \$150,000

PROJECTS/DATES/DESCRIPTION: Construction management and owner's representative to manage multiple projects on campus for the last four years. Leland McCray has been Montgomery Consulting's employee on site to manage multiple projects including a \$10M pool and recreation building renovation as well as several other capital projects and some maintenance reserve projects.

CLIENT: Hanover County

ADDRESS: Hanover, Virginia

CONTACT
PERSON/PHONE#: Charles "Chip" England, 804-556-5340

APPROXIMATE DOLLAR VOLUME PER YEAR: \$200,000 per year for the last 4 years

PROJECTS/DATES/DESCRIPTION: This is a term contract for general construction services that has included multiple projects. Projects have included 20+ projects related to the CARES act with many glass dividers, countertops, building renovations, and other work. Other projects have involved sidewalks, flooring, painting, and miscellaneous renovations.

CLIENT: Powhatan County

ADDRESS: Powhatan, Virginia

CONTACT
PERSON/PHONE#: Mark Piper, 804-598-5697 x3004

APPROXIMATE DOLLAR VOLUME PER YEAR: \$150,000

PROJECTS/DATES/DESCRIPTION: MC performed bathroom renovations at two of the county's primary administrative buildings in Powhatan. Renovations included plumbing, mechanical, flooring, tile walls, touchless fixtures, ceiling, and other miscellaneous items related to the bathrooms. MC is now contracted with Powhatan County for a renovation including two rooftop HVAC units, new roof, structural steel, and building renovations.

Please use a separate sheet of paper for additional references.

CLIENT: Germanna Community College in Fredericksburg and Culpepper, Virginia
CONTACT: Garland Fenwick, 540-423-9046
DOLLAR VOLUM and PROJECTS: Multiple projects with GCC including new concrete sidewalks, replacing exterior steel stairs, building wooden decks and ramps, interior office renovations, roof repairs, plumbing repairs, and others. Total dollar volume was approximately \$250,000 over a 3 year period.

Small Business Certification

Definitions

Small Business: "Small business " means an independently owned and operated business which, together with affiliates, has 250 or fewer employees, or average annual gross receipts of \$10 million or less averaged over the previous three years. Note: This shall not exclude SBSB-certified women- and minority-owned businesses when they have received SBSB small business certification.

Women-Owned Business: Women-owned business means a business concern that is at least 51% owned by one or more women who are citizens of the United States or non-citizens who are in full compliance with United States immigration law, or in the case of a corporation, partnership or limited liability company or other entity, at least 51% of the equity ownership interest is owned by one or more women who are citizens of the United States or non-citizens who are in full compliance with United States immigration law, and both the management and daily business operations are controlled by one or more women who are citizens of the United States or non-citizens who are in full compliance with the United States immigration law.

Minority-Owned Business: Minority-owned business means a business concern that is at least 51% owned by one or more minority individuals or in the case of a corporation, partnership or limited liability company or other entity, at least 51% of the equity ownership interest in the corporation, partnership, or limited liability company or other entity is owned by one or more minority individuals and both the management and daily business operations are controlled by one or more minority individuals.

All small businesses must be certified by the Commonwealth of Virginia Department of Small Business and Supplier Diversity (SBSB) by the due date of the solicitation to participate in the SWaM program. Certification applications are available online at www.sbsd.virginia.gov.

Offeror Name: Montgomery Consulting

Preparer Name: Chris Montgomery Date: November 11, 2021

Instructions

- A. Businesses certified by the Department of Small Business and Supplier Diversity (SBSB) as a small business must complete Section A of this form.

Section A

CERTIFICATION TYPE (check only one below):

- Small Business
- Small and Women-owned Business
- Small and Minority-owned Business

Certification number: 711421 Certification Date: 11/7/2014

Expiration Date: 8/16/22

NOTE: It is your responsibility to ensure that your certification is renewed and does not lapse. Should your certification expire, you will no longer be eligible to receive awards under this contract.

ATTACHMENT F

RFP# V211-19-074-04

GOVERNOR’S DIRECTIVE #18
FOR CONTRACTORS AND VENDORS

BACKGROUND:

On August 5, 2021, Governor Northam announced Executive Directive 18 requiring all state employees and state contractors to disclose their COVID-19 vaccination status by September 1, 2021. For those not fully vaccinated, this Directive requires that they receive weekly COVID-19 tests and disclose those results. Executive Directive 18 applies to VMI as a public institution of higher education.

Vendors who work on-site in facilities owned or leased by VMI or who perform public facing services on behalf of VMI, must comply with the Directive. Any individual or entity who meets this definition must certify on their company letterhead. Contractors are required to track the disclosed vaccination status of employees covered by [Executive Directive #18](#) and to provide required certification to the Office of Procurement Services. Certification documents must be sent to procurement@vmi.edu. No work may continue or start in any facilities owned or lease by VMI until certifications have been received and on file.

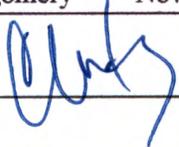
The following certification is required on your company letterhead:

Certification of Compliance

*In accordance with Governor Northam’s [Executive Directive #18 \(ED #18\)](#) I do hereby certify that all [covered employees](#) of [*Contractor Name*] and subcontractors; have disclosed vaccination status to [*Contractor Name*] and that those said employees who work on site or perform public-facing services are either fully vaccinated*, or, will wear face coverings, maintain social distancing, and adhere to all VMI operational and safety protocols while working on-site at VMI or engaged in-person with the public.*

CONTRACTOR: Montgomery Consulting

By: Chris Montgomery November 11, 2021

(Signature in ink)  (Date) .
Name: _____

Title: President _____

ATTEST: _____

(Signature in ink) (Date)

COVID testing is NOT required.

(*received all doses of an FDA or WHO approved vaccination series)

As a reminder, [information to obtain vaccinations may be found at www.vaccines.gov.](#)

ATTACHMENT G

VMI CONTRACTOR / VENDOR STANDARDS OF CONDUCT

The contractor shall be responsible for controlling employee conduct, for assuring that its employees are not boisterous or rude, and are not engaging in any destructive or criminal activity.

Foul language of any kind will not be tolerated. Engaging in verbal or physical behavior that causes distress to cadets, faculty, staff and/or employees will result in immediate removal from the job site.

All employees of the contractor and subcontractors shall wear uniforms or other appropriate Institute approved attire at all times to designate their affiliation with the contractor.

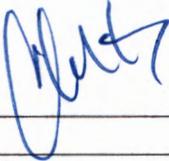
Brandishing a firearm, whether threatening or non-threatening, will result in immediate removal from the job site.

Contractor's employees who appear to be under the influence of alcohol or other substance shall not be permitted on VMI property.

Contractor's employees shall not use VMI owned equipment without the distinct permission of the Director of Physical Plant or Director of Construction or their designees. This equipment includes but is not limited to telephones and computers, hand tools and operable equipment.

The contractor is also responsible for insuring that its employees do not disturb papers on desks, or open desk drawers, cabinets or briefcases, or use the Institute equipment and the like, except as authorized in the preceding paragraph.

Smoking is not permitted on Post or at other VMI owned property except in **designated areas** as indicated by **General Order 45**. Tobacco use in VMI-owned or leased buildings, covered walkways, temporary enclosed structures, trailers, and tents as well as structures placed on state-owned property by contractors or vendors is prohibited. Tobacco use in VMI provided vehicles is prohibited. Outside smoking or tobacco use will not be permitted within 50 feet of building entrances or exits. Smoking will not be permitted in outside areas identified as hazardous areas.

Agreed to by: 

_____	SIGNATURE
Chris Montgomery	PRINTED NAME
Montgomery Consulting	COMPANY
November 11, 2021	DATE

☆ RFP 1405-2

On Demand Construction Rolling Enrollment

Small Business Set-Aside Award Priority

Status: Open

Time Left: 1 day

Closing: 11/12/21 2:00 PM

Issued: 10/13/21 5:30 PM

Last Amended: 11/8/21

Buyer: Lynn Carmack

carmacklw@vmi.edu
(mailto:carmacklw@vmi.edu?subject=Solicitation (RFP-1405))

540-464-7223

Info Commodities Amendment History Terms Events Reminders B2B

Version 2 - 11/08/21

Less

Header

Modify: AMENDMENT CHANGED FROM [blank] to 1

Modify: CLOSING DATE CHANGED FROM 2021-11-11 to 2021-11-12

Modify: ISSUED DATE CHANGED FROM 2021-10-13 to [blank]

Modify: PUBLISH DATE CHANGED FROM 2021-10-13 to 2021-11-08

Modify: PUBLISH TIME CHANGED FROM 17:30:00 to 13:10:00

Publishing

Modify: CLOSE DATE CHANGED FROM "2021-11-11" to "2021-11-12"

Modify: CLOSING DATE CHANGED FROM "2021-11-11" to "2021-11-12"

Modify: ISSUED DATE CHANGED FROM "2021-10-13" to [blank]

Modify: OPEN RESPONSES DATE CHANGED FROM "2021-11-12" to "2021-11-12"

Modify: OPEN RESPONSES TIME CHANGED FROM "10:00:00" to "14:30:00"

Modify: PUBLISH DATE CHANGED FROM "2021-10-13" to "2021-11-08"

Modify: PUBLISH TIME CHANGED FROM "17:30:00" to "13:10:00"

Bid Tab Intent Award No Award

No public Bid Information to display