

**VIRGINIA MILITARY INSTITUTE**  
Lexington, Virginia 24450

Procurement Services  
Phone 540-464-7323  
Fax 540-464-7669

**CONTRACT RENEWAL NOTICE**

**DATE:** 1 June 2023  
**CONTRACT TITLE:** VMI Yearbook Printing  
**CONTRACT NUMBER:** V211-19-006

**RENEWAL PERIOD:** 7/1/2023 - 6/30/2024      **REMAINING RENEWALS:** Four (4)


<b>ISSUED BY:</b>	<u>Virginia Military Institute</u> <u>Procurement Services</u> <u>314 Smith Hall</u> <u>Lexington, VA 24450</u>	<b>BUYER:</b>	<u>MAJ Lynn Carmack</u> <b>PHONE:</b> <u>540/464-7223</u> <b>FAX:</b> <u>540/464/7769</u> <b>EMAIL:</b> <u>carmacklw@vmi.edu</u>
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<b>CONTRACTOR:</b>	<u>Taylor Publishing dba Balfour</u> <u>1550 W Mockingbird Lane</u> <u>Dallas, TX 75235</u>	<b>CONTACT:</b>	<u>Brian Hunter</u> <b>PHONE:</b> <u>434-242-1773</u> <b>FAX:</b> _____ <b>EMAIL:</b> <u>brian.hunter@balfour.com</u>
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**FEI #:** 75-1251430

In accordance with the original contract, all terms, conditions, pricing and specifications remain intact. Any agreed upon Changes and/or Modifications are attached if applicable and hereby incorporated herein.

**CONTRACTOR:**  
**Signature:**   
**Printed Name:** Brian Hunter  
**Date:** 6/2/23

**BUYER:**  
**Signature:**   
**Printed Name:** LTC Lynn W. Carmack  
**Date:** 6-5-23

**CONTRACT ADMINISTRATOR:**  
**Signature:** \_\_\_\_\_  
**Printed Name:** N/A  
**Date:** \_\_\_\_\_