

**VIRGINIA MILITARY INSTITUTE**  
Lexington, Virginia 24450

PROCUREMENT SERVICES  
Phone 540-464-7323  
Fax 540-464-7669

**COMMONWEALTH OF VIRGINIA**  
**STANDARD CONTRACT**

Contract Number: V211-24-047

This contract entered into this 18<sup>th</sup> day of March, 2024 between Best Promotional Products & Apparel, SSN/FIN: 47-3751383, hereinafter known as the "Contractor" and the Commonwealth of Virginia, Virginia Military Institute, hereinafter known as "VMI" henceforth.

**WITNESSETH** that the Contractor and VMI, in consideration of the mutual covenants, promises and agreements herein contained, agree as follows:

**SCOPE OF CONTRACT:** The contractor will provide VMI Cadet Uniform Accessories and Incidentals to VMI as needed. This contract is cooperative and includes additional goods and services that are provided by the contractor but not specifically identified herein.

This contract may be terminated by either party, without penalty, upon 30 (thirty) days written notice to the other party.

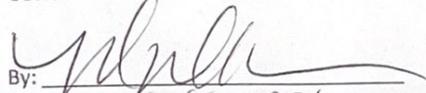
**PERIOD OF PERFORMANCE:** The initial contract period will be 18 March 2024 through 17 March 2025, with four optional one-years renewals.

**CONTRACT DOCUMENTS:** The contract documents shall consist of:

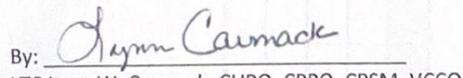
- (1) This signed form
- (2) The Contractor's Proposal/Bid and any modifications, if applicable.
- (3) The General Terms and Conditions
- (4) The Special Terms and Conditions

**IN WITNESS WHEREOF**, the parties have caused this Contract to be duly executed intending to be bound thereby.

**CONTRACTOR:**

By:   
For: Michelle W. Williams  
Best Promotional Products  
+ Apparel  
Title: Owner

**VMI:**

By:   
For: LTC Lynn W. Carmack, CUPO, CPPO, CPSM, VCCO  
Virginia Military Institute  
Title: Assistant Director, Procurement Services

## Pricing Schedule

### Best Promotional Products

Items	Qty	Price Each	QTY	Price Each	Qty	Price Each
Suspenders	1 - 100	\$6.98	101 - 400	\$6.79	> 400	\$6.70
Watch Cap	1 - 100	\$8.94	101 - 400	\$8.57	> 400	\$8.50

Items	Qty	Price Pair	QTY	Price Pair	Qty	Price Pair
White Gloves: S, M, L, XL	1 - 500	\$2.23	501 - 1500	\$2.13	>1500	\$2.11
White Gloves: XS (no snap)	1 - 100	\$3.23	101 - 500	\$3.00	>500	\$2.97